

**AAAPTG FOUNDATION
TEACHER ENRICHMENT GRANT PROGRAM
GUIDELINES**

PURPOSE: To provide financial assistance to music teachers for private study, specific college level course work or other projects that will enhance the performing and teaching skills of the applicant.

APPLICATION REQUIREMENTS AND FUNDING RULES

- Applicant must be actively teaching at the time of application.
- Applicant may apply for funding for only **one** project per year. Requests for funding to study privately and also attend a seminar would be considered two projects.
- Applicant may be eligible to apply for another grant after a five year interval.
- Grant may be used for private study, college level course work or special projects in performance, pedagogy, music theory, composition, etc.
- The grant is not intended to be used to pursue course work toward a degree or for ongoing projects. Grant application for assistance with commercial ventures or projects that could be funded by an employer is not encouraged.

Note: some examples of acceptable application to be funded include private study with recognized teachers, course work in preparation for MTNA Certification, and workshops, master classes and seminars for the enhancement of teaching skills.

- Applicant may apply for a grant of up to \$500.00. A brief budget must be submitted with the application indicating anticipated use of the funds. The grant will be for a period of not more than one year.
- The number of grants awarded in any year will be determined by the number of qualified applicants and the available funds. All decisions of the AAAPTG Foundation are final.

APPLICATION PROCESS

1. Complete all sections of the form and provide all attachments as requested in the application.

2. Send the application and all materials to: **AAAPTG Foundation Board**
P.O. Box 3139
Ann Arbor, MI 48106-3139

Application material must be postmarked no later than April 15 of any fiscal year, which is from June 1 - May 31. Applications postmarked after that date will be returned. Incomplete applications will not be processed.

3. Confirmation of timely receipt of application and attachments will be sent to applicant from the AAAPTG Foundation.

4. Grant recipients will be notified by mail no later than the June 1 following date of receipt of the application.

5. At the completion of your study/training/course, we ask that you submit a written summary and evaluation of your experiences to the foundation.

Please include the following attachments:

- 1. A letter stating why you are requesting this grant and how your proposal will enhance your teaching or performing.**
- 2. A brief budget detailing the proposed use of the grant funds.**
- 3. A brief statement of your studio policy.**
- 4. A brief listing of your professional music related activities and offices held (e.g. community arts council, professional association and so on).**
- 5. One letter of recommendation in support of this application from a professional colleague.**

By signing this application, I verify that I will use awarded funds for their intended purpose and by the proposed date. If I do not use the awarded funds, I will return them to the AAAPTG Foundation.

Applicant Signature

Date

**AAAPTG FOUNDATION
TEACHER ENRICHMENT GRANT
APPLICATION**

Name: _____

Address: _____

Phone: _____ E-mail: _____

Amount of grant for which you are applying: _____

Are you self-employed? _____

Do you work at least part-time for someone else? _____

If yes, please state name of employer: _____

List all degrees you have earned: _____

Are you currently teaching? _____ How long have you taught? _____

What is your primary instrument? _____ secondary instrument? _____

How many students do you teach? _____ Please list number of students you teach at each level:

Primary instrument: _____ Beginners _____ Intermediate _____ Advanced

Secondary instrument: _____ Beginners _____ Intermediate _____ Advanced

Please write a brief description on your proposed project: _____

Approximate date for beginning your project: _____ for ending your project: _____

Estimated cost for project: _____